Jatin Singh
Technical Project Coordinator

Detail-oriented project coordinator with 2.3 years of experience in managing projects within scope, time, and budget. Skilled in leading cross-functional teams, coordinating resources, and applying best practices for smooth project execution. Strong communicator with expertise in project planning, problem-solving, and using tools like Asana, Trello, and Microsoft Project. Proven track record of delivering success in digital marketing and web development projects.

- jsgautam697@gmail.com
- New Delhi, India
- linkedin.com/in/jatinsingh287
- 9953410422
- jsgautam.github.io/
- github.com/jsgautam

WORK EXPERIENCE

Technical Project Coordinator
Redian Software Global

05/2022 - 09/2023

Achievements/Tasks
- Project Planning
- Resource Planning
- Stakeholder Engagement

Technical Project Coordinator
Delimp Technology

10/2023 - 05/2024

Achievements/Tasks
- Project Management
- Resource Management
- Stakeholder Engagement

Technical Project Coordinator
Cyber Vision Infotech

06/2024 - 08/2024

Achievements/Tasks
- Project Management
- Resource Mangement
- Stakeholder Engagement

EDUCATION

Post Graduation
MDS University

12/2022 - Present   *Ajmer, Rajasthan*

Courses
- MTech Computer Science

Graduation
Delhi Technical Campus - GGSIP University

04/2018 - 06/2022   *Greater Noida*

Courses
- BTech Computer Science and Engineering

SKILLS

Project Management · Web Development · Android Development · Critical Thinking · Team Coordination · Risk Management · Decision-making

PERSONAL PROJECTS

Travelpedia - A React Travel Social Media (05/2020 - 07/2020)
(05/2020 - 07/2020)
- A React Social Media Platform which shows how many places you have visited.

UniConnect Web App (08/2023 - 09/2023)
(08/2023 - 09/2023)
- MDSU University Web Portal to access resources like notes, class schedule.

Jugaadu Collection - Ecommerce Store (08/2024 - 09/2024)
(08/2024 - 09/2024)
- Shopify-based eCommerce store specializing in print-on-demand products, offering customized apparel and accessories. Focused on delivering unique designs, customer satisfaction, and seamless online shopping experiences.

LANGUAGES

English
Full Professional Proficiency

Hindi
Native or Bilingual Proficiency

INTERESTS

Public Speaking · Language Learning · Blogging · Writing · App Development